

 <p style="text-align: center;"><b>KENTUCKY PAROLE BOARD</b> Policies and Procedures</p>	Policy Number	Total Pages
	Date Filed	Effective Date
References/Authority	Subject	
<p>ACA Standards 2-1070 through 2-1074-1; 501 KAR 1:030; KRS 196.075, 196.093, 439.310, 439.320, 439.440 CPP 25.2. 25.10</p>	<b>SCHEDULING AND INFORMATION</b>	
	KYPB 07-00	1
	N/A - Internal	April 1, 2011

**I. POLICY and PROCEDURE:**

- A. The Parole Board shall afford every offender a file review or hearing that complies with the KRS 196.170.
- B. The Parole Board shall hear each offender facing revocation pursuant to 501: KAR 1:040, Conducting parole revocation hearings.
- C. Adjustments necessary to manage the workload of a diverse mix of offender classifications, custody levels, probation and parole caseloads, and population increases or decreases shall be permitted.
- D. Pursuant to the Kentucky Department of Corrections CPP 25.2 an offender shall be notified in writing within ninety (90) days of incarceration by the Department of Corrections of his first eligibility date for a Parole Hearing.
- E. If there is no minimum eligibility date, an offender shall be scheduled automatically for a hearing and review by the Parole Board within the appropriate time frame after being received in a correctional institution.
- F. Pursuant to CPP 25.10 an offender may be released earlier than his maximum expiration date if granted and as deemed appropriate by the Kentucky Department of Corrections.
- G. Prior to all Parole Board eligibility hearings, the Division of Parole and Victims Services shall review the offender file and other pertinent information and prepare a Risk Assessment to assist the Parole Board Members in making a final parole decision.
- H. Victims shall be given the opportunity to present written or verbal information to the Parole Board during the Victims Hearings or present information to be added to the offender record in the Kentucky Offender Management System (KOMS).
- I. Victims shall also be notified of the Parole Board decision as soon as possible.