



# Kentucky Law Enforcement Council

## Instructor Certification Areas

This document contains the complete list of certification areas and the requirements for each area approved by the Council to instruct for training credit.



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# Certification of Instructors

- **KRS 15.330** delineates the authority of the Council to certify instructors
- **Original Certification**
  - Requirements for certification
    - Three years law enforcement experience or 3 years' experience in the specific field.
    - A high school diploma or its equivalent
    - Successful completion of a police instructors course approved by the KLEC
    - Application to and certification by KLEC with interview
- **Full Time Instructors**
  - Instructor School required
  - Assigned full time to an academy
  - Recertify every 5 years
  - Minimum of 5 hours taught within a 5-year period
  - Must teach at least 1 hour per year. If minimum is not met, must attend a teaching or training techniques course
- **Part time Instructors**
  - Instructor school required
  - Not assigned full time to an academy
  - Teach as needed
  - Recertify every 5 years
  - Minimum of 5 hours taught within a 5-year period
  - If minimum requirements were not met, the instructor would become inactive
- **Application Procedure**
  - KLEC Form 1 must be completed along with
  - Training Transcript
  - Training Certificates if course is not on transcript
  - Copies of both sides of First Aid/CPR card if applying for any Skills Area
  - Form 1 must include signatures of both the agency head and a school director of a certified school.
  - Completed form must be submitted to the Executive Director at least thirty (30) days prior to the meeting.
  - Applicant will be scheduled to appear and must appear before the certification committee for an interview.



- **Waivers**

- The Council may waive the police instructor training requirement in 503 KAR 1:100.
- Waivers are for all non-law enforcement employees/professionals and sworn personnel.
- Professional non-law enforcement personnel will be waived from the requirement to complete the LEN Instructor Development Course for lifetime.
- Any academy with a certified peace officer who is a professional and certified in their field (i.e. psychologist, attorney) may be waived from attending the LEN Instructor's course for life.
- Sworn personnel, who are part time and not assigned to an academy, may be waived one time. They must complete the LEN Instructor Development Course before their waiver expires (within the 3-year waived period) if they wish to continue instructing in that specific area.

- **Continued Certification**

- Procedure
  - The school director shall submit KLEC Form 5 (request for continued certification) thirty (30) days prior to the date of the meeting at which the request will be reviewed. A current (within the last 5 years) monitor evaluation form is required with all continued certification forms.
  - It is the responsibility of the individual instructor and school director to assure that timely application is made.
  - If the certification has expired, then that instructor shall be considered inactive and that instructor may not teach in KLEC certified courses. (See re-certification procedures)
- Length of Certification
  - Original certification is for a 5-year period. Recertification is necessary every 5 years commencing the date the Council grants original certification.

- **Re-Certification**

- Re-certification is required in cases when an instructor has allowed certification to lapse and is inactive.
- In-Active Instructors
  - Inactive instructors are those instructors who did not re-certify within the 5-year period and their certification went to inactive status
  - To gain active status, the inactive instructor must teach a minimum 5 hours, be monitored by a KLEC monitor and submit a continued



certification form along with the monitor evaluation report to the certification committee for review.

- Procedure
  - School directors shall submit completed KLEC Form 5 thirty days prior to the date of the meeting at which the request will be reviewed.
- **Additional Certification**
  - To acquire additional subject areas of certification for an instructor, the school director of record shall submit the following:
    - Completed KLEC Form 6 (request for additional certification) and
    - Appropriate documentation of successful completion of certification requirements and
    - Minimum 3 years' experience in the specific field(s)
    - Required to have interview before council or the areas of Leadership and LEN Instructor Development.
  - The above must be submitted to the Executive Director 30 days prior to the next KLEC meeting.



# Kentucky Law Enforcement Council

## Instructor Certification Areas

### Crime Analysis

#### General Studies: General Crime Analysis Topic Areas:

- Patrol Deployment
- Planning & Research
- CompStat

#### Pre-requisites:

- LEN Instructor Development Course (and)
- Minimum of one KLEC recognized 40-hour course in Crime Analysis topic area
- A degree in the topic area from an accredited institution will suffice for the educational requirement

#### Specialty Areas: Special Topic Areas Requiring Additional Training

- Crime Prevention
- Administrative Services (Budget, Grants, Program Planning)
- Data Mining
- Crime Mapping
- Criminal Intelligence Analysis
- Police Operations Analysis
- Geographic Information Systems (GIS)

### Definitions



**General Studies:**  
generalized topic area(s) for the given topic area listed.

#### Areas for Basic Training topics

**LEN:** Law Enforcement

**Pre-requisites:** the minimum requirements the instructor must meet to be approved to instruct in the area requested.

**Specialty Areas:**  
Specific specialized topic areas requiring additional training and/or on the job resources to be approved to instruct in the area requested.

**CDP:** Career Development Program

**LEO:** Law Enforcement Officer

**KLEC:** Kentucky Law Enforcement Council



**Pre-requisites:**

- LEN Instructor Development Course (and)
- Completion of KLEC recognized course(s) specific to Crime Analysis special topic area
- A degree in the topic area from an accredited institution will suffice for the educational requirement

**Required Skill Set for Crime Analysis:**

- solid understanding of criminal behavior
- thorough knowledge of analyst's particular jurisdiction
- ability to collect, manage, collate, and query data
- ability to understand and synthesize crime information
- critical thinking skills
- ability to calculate descriptive, inferential, and multivariate statistics
- ability to create meaningful graphs based on statistics
- understanding demographic analysis
- strong writing skills
- strong computer skills, including databases, desktop publishing and word processing, spread and statistical packages
- ability to use a Geographical Information System (GIS) and a thorough understanding of spatial statistics
- Presentation skills



## Criminal Investigations

### General Studies: General Criminal Investigation Topic Areas

- Basic Crime Scene Investigation
- Collection/Preservation of Evidence
- Scene Documentation (Report Writing)
- Fingerprinting

### Pre-requisites:

- LEN Instructor Development Course (and)
- Minimum 3 years - experience in the criminal investigation field (and)
- Minimum of one KLEC recognized 40-hour course in Criminal Investigation topic area
- A degree in the topic area from an accredited institution will suffice for the educational requirement

### Specialty Areas: Special Topic Areas Requiring Additional Training

- Case Preparation/Courtroom Testimony
- Informants
- Death Scene Investigations
- Narcotics
- Arson/Explosive Investigations
- Internet Investigations
- Domestic Violence
- Elder Abuse
- Financial Crimes
- Sexual Assault
- Internal Affairs
- Human Trafficking
- Covert Investigations
- Gangs
- Marijuana Eradication
- Child Abuse
- Clandestine Laboratory Investigations
- Crime Scene Photography
- Interview & Interrogations

### Pre-requisites:

- LEN Instructor Development Course (and)
- Minimum 3 years-experience in the criminal investigations field (and)
- Minimum of one KLEC recognized 40-hour course in specialized topic area
- A degree in the topic area from an accredited institution will suffice for the educational requirement

**OR** (Choose either ALL the above options **or** ALL the below options to be approved)

- LEN Instructor Development Course (and)
- Minim 3 years-experience in the criminal investigations field (and)
- CDP LEO Investigator Certificate or Advanced Investigator





## Criminalistics

**General Studies: There are no general study areas for Criminalistics**

### Specialty Areas:

- Advanced Crime Investigations
- Trace Analysis
- Drug I.D./Toxicology
- Blood Stain Analysis
- Fingerprints
- Ballistics
- Document Analysis/Questionable Documents
- Computer/Digital Forensics
- DNA Analysis
- Crime Scene Management Basic/Advanced

### Pre-requisites:

- LEN Instructor Development Course (and)
- Minimum 3 years-experience or education in criminalistics field (and)
- Minimum of one KLEC recognized 40-hour course in Criminalistics Specialty topic area
- A degree in the topic area from an accredited institution will suffice for the educational requirement

**OR** (Choose either ALL the above options **or** ALL the below options to be approved)

- LEN Instructor Development Course (and)
- Minimum 3 years-experience or education in criminalistics field (and)
- CDP LEO Investigator Certificate or Advanced Investigator



## Crisis Intervention Team (CIT)

**General Studies: There Are No General Studies Topics for CIT**

**Specialty Areas: Special Topic Areas Requiring Additional Training**

- Crisis Intervention Training Instructor\*\*\*

**Pre-requisites:**

- LEN Instructor Development Course **(and)**
- Completion of KLEC Recognized forty (40) hour CIT for KY LEN Course for Law Enforcement Officers as defined by KRS 210.365 **(and)**
- Completion of KLEC Recognized sixteen (16) hour CIT for KY LEN Train-the-Trainer Course for Law Enforcement Officers as defined by KRS 210.365 **(and)**
- Written documentation from authorized authority of instructor candidate's law enforcement agency signifying that the candidate has "**at least forty (40) hours of direct experience working with a Crisis Intervention Team**" as defined by KRS 210.365.

**\*\*\* Crisis Intervention Team (CIT) Instructor**

**Additional Information:**

Law Enforcement Officers who successfully complete the entire forty (40) hour CIT for KY LEN Curriculum, according to legally defined blocks of instruction, instructional requirements and specific instructional hours, as defined by KRS 210.365 will be considered CIT Trained in the Commonwealth of Kentucky.

**All training materials and practical exercises are legally copyrighted materials.** Certified CIT Instructors can only use materials or exercises for instructional presentation for the forty (40) hours CIT for KY LEN Course or CIT-2 Course materials cannot be extrapolated, used or disseminated, in part or whole, for any other purpose/training.

CIT Instructor Certification will be **valid only** to teach blocks of instruction within the forty (40) hour curriculum CIT for KY LEN, approved by the Kentucky Law Enforcement Council, as defined by KRS 210.365 or the CIT-2 Curriculum developed by the Kentucky Crisis Intervention Team.

The Kentucky Crisis Intervention Team will accept instructor candidates based on multiple parameters: including need of instructors per geographic region of Community Mental Health Centers, knowledge, skills, abilities, as an instructor, as well as experience and knowledge of practices/methodologies of Crisis Intervention Teams. This may include a process of a candidate interview, personal review of instructional presentation, as well as review of original materials developed by the instructor candidate and/or original materials from the applicant.



## Health & Wellness

**General Studies:** Topics taught only in basic training classes.

- Finance Management

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Minimum of one KLEC recognized 40-hour course in topic area
- 3 years' experience in law enforcement or telecommunications

- Stress & Wellness

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Minimum of one KLEC recognized 40-hour course in topic area
- 3 years' experience in law enforcement or telecommunications

- Mental Health Professional **\*\*\* (See Definition Below)**

**Pre-requisites:**

- Experience or licensure as a health care practitioner, social or human services provider in the required block of instruction.

- Resiliency (General Studies)

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Minimum of one KLEC recognized 40-hour course in topic area (and)
  - FBINA Resiliency Course
- 3 years' experience in law enforcement or telecommunications

**\*\*\* The following definition of a mental health professional is provided to determine if a certified law enforcement instructor or a mental health professional is required to teach in specific blocks of instruction depending on the instructional content.**

**A Mental Health Professional is defined as a health care practitioner or social and human services provider who offers services for the purpose of improving an individual's mental health or to treat mental disorders.**



**Specialty Areas:** Special Topic Areas Requiring Additional Training

- Stress & Wellness

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Stress & Wellness and Assisting Individuals in Crisis-KLEC recognized classes (and)
- 5 years' experience in law enforcement or telecommunications

- Mental Health Professional **\*\*\*(See Definition Above)**

**Pre-requisites:**

- Experience or licensure as a health care practitioner, social or human services provider in the required block of instruction.

- PCIS

- Topics covered in specific topic areas. Individually certified in topic area.

- Peer Support

**Pre-requisites:**

- LEN Instructor Development Course (and)
- 3 years' experience as an active peer support team member (and)
- Critical Incident Stress Management (CISM-as approved from the International Critical Incident Stress Foundation-ICSF) courses
  - Assisting Individuals in Crisis
  - Group Crisis Interventions
  - Advanced Assisting Individual in Crisis
  - Advanced Group Crisis Interventions (Continued Next Page)
  - Certification test in Critical Incident Stress Management from the University of Maryland, Baltimore County (UMBC)
  - Approved Instructors Course for Assisting Individuals in Crisis
  - Approved Instructors Course for Group Crisis Intervention



- Resiliency (In-Service)

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Minimum of one KLEC recognized 40-hour course in topic area (and)
  - FBINA Resiliency Course
- 5 years' experience in law enforcement or telecommunications

- Chaplaincy

**General Studies:** General Chaplaincy Topic Areas

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Completions of a KLEC recognized Basic Chaplain's Course (and)
- 3 years' experience as a law enforcement agency recognized Chaplain
- A degree in the topic area from an accredited institution will suffice for the educational requirement

**\*\*\*NOTE:** Years of experience may be substituted by KLEC recognized education on a year for year basis. Examples may include but not be limited to – related studies in graduate school, seminary training or professional experience in a related field.

- Physical Fitness

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Completion of instructor level course qualifications for specific topic area requested [Train the Trainer] (and)
- CPR/First Aid certification
- A degree in the topic area from an accredited institution will suffice for the educational requirement



- CPR/First Aid Instructor

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Instructor certification through American Heart, American Red Cross or the National Safety Council (and)
- CPR/First Aid certification required

- Nutrition Instructor

**Pre-requisites:**

- LEN Instructor Development Course (and)
- KLEC recognized Advanced Training or College Degree in Nutrition



## Homeland Security

### **General Studies: General Homeland Security Topic Areas**

#### **Pre-requisites:**

- LEN Instructor Development Course (and)
- Minimum of one KLEC recognized 40-hour course in Homeland Security topic area (and)
- IS700 Online course
- A degree in the topic area from an accredited institution will suffice for the educational requirement

### **Specialty Areas: Special Topic Areas Requiring Additional Training**

- KLEC recognized Federal courses

#### **Pre-requisites:**

- LEN Instructor Development Course (and)
- Minimum of completion of one KLEC recognized 40-hour specific course in Homeland Security Specialty topic area
- A degree in the topic area from an accredited institution will suffice for the educational requirement



## Information Technology

### **General Studies: General Information Technology Topic Areas:**

- Records Management
- Microsoft Office Products
- Computer Training (All Other Non-Microsoft Products)

### **Pre-requisites:**

- LEN Instructor Development Course (and)
- Minimum of one KLEC recognized 40-hour course in Information Technology topic area
- A degree in the topic area from an accredited institution will suffice for the educational requirement

### **Specialty Areas: Special Topic Areas Requiring Additional Training**

- Computer Forensics
- Cyber Technology
- Online Predators
- Network Security
- Basic Data Recovery
- Cyber Counterterrorism
- Piracy
- Computer Intrusions
- E-Warrants

### **Pre-requisites:**

- LEN Instructor Development Course (and)
- Completion of KLEC recognized course(s) specific to Information Technology special topic area
- A degree in the topic area from an accredited institution will suffice for the educational requirement





## Instructor Development Course

### **General Studies: No General Studies Topic Areas**

### **Specialty Areas: Special Topic Areas Requiring Additional Training**

- Training Police Instructors: LEN Instructor Development & Field Instructor Course

#### **Pre-requisites:**

- LEN Instructor Development Course (and)
- 3 years full time training or 3 years-experience (and)
- 80 additional hours in advanced teaching techniques [instructor level courses & letter of recommendation] (and)
- Bachelor's Degree and/or equivalent training or experience

#### **Specialty Areas Continued:**

- Problem Based Learning
- Firearms Instructor Train-the-Trainer
- Driving Instructor Train-the-Trainer
- Defensive Tactics Train-the-Trainer
- Tactical Medical Train-the-Trainer (Page 25 for Details)

#### **Pre-requisites:**

- LEN Instructor Development Course (and)
- 3 years KLEC certification experience in specific area requested (and)
- Advanced training course(s) in specific area requested
- A degree in the topic area from an accredited institution will suffice for the educational requirement



## Leadership

### General Studies: General Leadership Topic Areas

- Ethics
- Communications
- Interpersonal Skills
- Motivation
- Disciplinary
- Procedures
- Personnel Resources
- Managing Change
- Policy & Procedure
- Administrative Issues
- Planning
- Organization Issues
- Budgeting
- Teamwork
- Political Issues
- Emotional Intelligence
- Supervision
- Labor Contract Negotiations

### Pre-requisites:

- LEN Instructor Development Course and a CDP certificate in Law Enforcement Management or above.

**OR** (Choose from any of the 3 options to be approved)

- LEN Instructor Development Course along with 5 years-experience at the Supervisory level or above and 60 semester hours at an accredited college.

**OR** (Choose from any of the 3 options to be approved)

- LEN Instructor Development Course along with 7 years-experience at the Supervisory level or above and 400 hours of leadership training.

### Specialty Areas: Special Topic Areas Requiring Additional Training

- Those who do not meet the general studies qualifications but have experience, training, and expertise in a specific area under leadership. I.E. Budgeting, Labor Contract Negotiations



## Legal

### **General Studies: General Legal Topic Areas**

- Statutory Law
- Constitutional Law
- Administrative Regulations
- Case Law
- Civil Liability
- Legal Proceedings
- Legal Resources

### **Pre-requisites:**

- LEN Instructor Development Course (and)
- Juris Doctorate (and)
- Member of the Bar Association from any State (and)
- Minimum 3 years-experience in the Criminal Justice System or 3 years-experience teaching legal at the post-secondary level

### **Specialty Areas: Special Topic Areas Requiring Additional Training**

- Juvenile Procedures
- Court Designated Workers

### **Pre-requisites:**

- LEN Instructor Development Course (and)
- Juris Doctorate (and)
- Member of the Bar Association from any State (and)
- Minimum 3 years-experience in the Criminal Justice System or 3 years-experience teaching legal at the post-secondary level



## Patrol

### General Studies: General Highway Safety Topics

#### Pre-requisites:

- LEN Instructor Development Course (and)
- Minimum of one KLEC recognized 40-hour course in Patrol topic area
- A degree in the topic area from an accredited institution will suffice for the educational requirement

**OR** (Choose either ALL the above options **or** ALL the below options to be approved)

- LEN Instructor Development Course (and)
- CDP Intermediate LEO Certificate

### Specialty Areas: Special Topic Areas Requiring Additional Training

- Drug Interdiction
- Critical Incident
- Advanced Language
- Breath Test Operator Instructor
- DUI-Standard Field Sobriety Testing\*\*\*
- Field Training Officer
- Police Training Officer
- Hazardous Materials
- Media Relations
- Report Writing
- School Resource Officer Basic/Advanced
- North American Standard Inspection Part A & B
- S.T.O.P.S. Strategies & Tactics of Patrol Stops
- Below 100
- Drug Recognition Expert\*\*\*

#### Pre-requisites:

- LEN Instructor Development Course (and)
- Minimum of one KLEC recognized 40-hour course in Patrol Specialty topic area
- A degree in the topic area from an accredited institution will suffice for the educational requirement

#### \*\*\*Drug Recognition Expert Pre-requisites:

- IACP (International Chiefs of Police) DRE (Drug Recognition Expert) Instructor Card
- IACP DRE Instructor Certificate
- DRE Instructor Progress Log
- ***This certification must be renewed every two years through the state Drug Evaluation Classification Program Coordinator. The designated coordinator will notify KLEC Staff of a terminated certification.***



**\*\*\*DUI-Standard Field Sobriety Testing**

- If an instructor was certified in this area because of their DRE certification, they must maintain their DRE certification to continue teaching in this area. If their DRE certification is terminated and not reactivated, they must complete a KLEC recognized 40-hour Standard Field Sobriety Testing Instructor's Course.



## Polygraph

### **General Studies: General Polygraph Topics**

- History of the Polygraph
- Physiology
- Reading Charts
- Applying the Instrument
- Countermeasures

### **Pre-requisites:**

- LEN Instructor Development Course (and)
- Polygraph License and Training current (and)
- Completion of a certified polygraph course (and)
- 3 years-experience as a polygraph examiner



## Sheriff's Issues

### General Studies: General Sheriff's Topic Areas

- Basic Duties of the Sheriff/Constitutional Mandates
- Civil Process
- Prisoner Transportation
- EPO/DVO Considerations
- Legal

### Pre-requisites:

- LEN Instructor Development Course (and)
- Minimum 3 years-experience in the specific field (and)
- Minimum of one KLEC recognized 40-hour course in Sheriff's topic area
- A degree in the topic area from an accredited institution will suffice for the educational requirement

**OR** (Choose either ALL the above options **or** ALL the below options to be approved)

- LEN Instructor Development Course (and)
- Minimum 3 years-experience in the specific field (and)
- CDP Advanced Deputy Sheriff Certificate

### Specialty Areas: Special Topic Areas Requiring Additional Training

- Tax Collection
- Judicial Security/Court Security Officer

### Pre-requisites:

- LEN Instructor Development Course (and)
- Minimum 3 years-experience in the specific field (and)
- Minimum of one KLEC recognized 40-hour course in Sheriff's topic area
- A degree in the topic area from an accredited institution will suffice for the educational requirement

**OR** (Choose either ALL the above options **or** ALL the below options to be approved)

- LEN Instructor Development Course (and)
- Minimum 3 years-experience in the specific field (and)
- CDP Advanced Deputy Sheriff Certificate



## Skills

**General Studies: No General Studies areas for Skills**

**Specialty Areas: Special Topic Areas Requiring Additional Training**

- **Defensive Tactics**

**Pre-requisites:**

- Len Instructor Development Course (and)
- Completion of a KLEC recognized course in Defensive Tactics (and)
- CPR & First Aid certification required

- **Bike Patrol Instructor**

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Completion of a recognized bicycle patrol course (Law Enforcement Bicycle Association, International Police Mountain Bike Association, DOCJT Bicycle Patrol course (and)
- Completion of a KLEC approved bicycle patrol instructor course (and)
- 2 years-experience as a bike patrol officer (and)
- CPR/First Aid certification required

- **Vehicle Operations**

- Motor Vehicles
- Motorcycles
- Watercraft
- ATV

**Pre-requisites:**

- LEN Instructor Development course (and)
- Completions of KLEC recognized course in vehicle operations specific field (NAPD, North Carolina SP, Michigan SP, DOCJT)
- CPR & First Aid certification required





- **Firearms Instructor**
  - Firearms Instructor
  - Sniper

**Pre-requisites:**

- Len Instructor Development Course (and)
- Completion of a KLEC recognized course in Firearms Instruction (and)
- CPR & First Aid certification required

- **Less Lethal Weapons**

- Electronic Control Device
- Baton
- Pepper Ball
- ASP
- Monadnock
- Taser M26
- TaserX26
- Taser X2
- TaserX26P
- Chemical Munitions
- OC Aerosol

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Completion of instructor level course qualifications for specific topic area requested [Train the Trainer] (and)
- CPR & First Aid certification required

- **Special Skills:**

- Water Operations
- Air Operations
- Mounted Patrol
- Canine Trainer
- Lifeguard Instructor
- Water Survival
- Tactical Medical
- Seated Battery/SFST (Boating Under the Influence)



**Pre-requisites:**

- **Water Operations:**

**Pre-requisites:**

- **Water Operations:**
  - LEN Instructor Development Course (and)
  - KLEC recognized Advanced Training or College Degree in Water Operations (and)
  - Proof of licenses if requesting scuba diving (and)
  - CPR & First Aid certification required
- **Air Operations: (AREA CURRENTLY UNDER REVISION-NOV 2021)**
  - LEN Instructor Development Course (and)
  - KLEC recognized Advanced Training or College Degree in Air Operations (and)
  - Proof of pilot's license (and)
  - CPR & First Aid certification required
- **Mounted Patrol:**
  - LEN Instructor Development Course (and)
  - KLEC recognized Advanced Training or College Degree in Mounted Patrol (and)
  - CPR & First Aid certification required
- **Canine Trainer:**
  - LEN Instructor Development Course (and)
  - KLEC recognized Advanced Training or College Degree in Canine Trainer [LMPD or KSP courses] (and)
  - CPR & First Aid certification required
- **Lifeguard Instructor:**
  - LEN Instructor Development Course (and)
  - Proof of Kentucky Lifeguard Certification Course & Water Safety Class (and)
  - CPR & First Aid certification required
- **Water Survival:**
  - LEN Instructor Development Course (and)
  - Completion of instructor level course for specific topic area requested [National Association of State Boating Law Administrators Officer Water Survival Training the Trainer OR Public Safety Water Survival Instructor Course-South Carolina Public Safety Divers International] (and)
  - CPR & First Aid certification required



- **Tactical Medical:**
  - LEN Instructor Development Course (and)
  - Completion and certification from a Tactical Medical Instructor Course taught by an accredited agency [e.g. FLETC-Federal Law Enforcement Training Center] (and)
  - CPR & First Aid certification required
  
- **Tactical Medical Train-the-Trainer**
  - Two years of documented teaching from a KLEC accepted or equivalent Tactical Medicine Curriculum with attached training rosters (and)
  - Currently working as an instructor at one of the KLEC approved Training Academies in Kentucky (and)
  - CPR/First Aid Certification Required (and)
  - Have attended and passed a Tactical Medical Instructor course (i.e., FLETC, SOARescue, United States Military, etc.)
  - (And/Or) Currently possess a license from the National Registry or State Registry as an Emergency Medical Technician
  - (And/Or) Served as a Medic/Corpsman in the United States Armed Forces
  - (And/Or) Worked as a Registered Nurse, Medical Doctor, or Physician's Assistant
  
- **Seated Battery/SFST:**
  - LEN Instructor Development Course (and)
  - Completion of National Highway Traffic Safety Administration (NHTSA) Standardized Field Sobriety Instructor course (and)
  - National Association of State Boating Law Administrators (NASBLA) Boating Under the Influence Tran the Trainer course (and)
  - CPR & First Aid certification required



- **Tactical:**
  - Special Weapons & Tactics
  - Hostage Negotiations
  - Hazardous Devices
  - Crowd Control
  - Dignitary Protection
  - Rapid Response to Active Shooter
  - Raid Planning
  - High Risk Warrant Service
  - Distraction Devices

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Completion of KLEC recognized Advanced Training or College Degree in specialty area (and)
- CPR & First Aid certification required

- **Challenge Course (Aerial Teams Course)**
  - Low Ropes Challenge Course
  - High Ropes Challenge Course

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Completion of KLEC recognized Advanced Training with ATC Ropes Course (and)
- CPR & First Aid certification required

- **Honor Guard**

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Completion of KLEC recognized Advanced Training with Honor Guard Course (and)
- CPR & First Aid certification required



## Telecommunications

### General Studies: General Telecommunication Topic Areas

- Ethics
- Communications Training Officer
- Radio/Telephone
- Practical Exercises
- Family Violence
- Critical Incident

### Pre-requisites:

- Len Instructor Development Course (and)
- Education & experience equaling 7 years total (and)
- Minimum 3 years-experience with any other factor equaling 7-year total
- A degree in the topic area from an accredited institution will suffice for the educational requirement

**OR** (Choose either ALL the above options **or** ALL of the below options to be approved)

- Len Instructor Development Course (and)
- CDP Basic, Intermediate or Advanced Telecommunicator Certificate

### Specialty Areas: Special Topic Areas Requiring Additional Training

#### Crisis Negotiations

### Pre-requisites:

- Hostage & Crisis Negotiations Basic Course (and)
- Hostage & Crisis Negotiations Advanced Course



## **Emergency Medical Dispatch & Advanced Emergency Medical Dispatch:**

### **Pre-requisites:**

- Licensed Paramedic level instructor-instructing all medical portions of training (and)

### **Pre-requisites:**

- LEN Instructor Development Course-instructing non-medical portions of training (and)
- Previously Emergency Medical Dispatch certified (or)
- Completion of KLEC certified Emergency Medical Dispatch Course
- A degree in the topic area from an accredited institution will suffice for the educational requirement

## **Criminal Justice Information System (CJIS):**

### **Pre-requisites:**

- LEN Instructor Development Course (and)
- Full Access Certification CJIS Operator (and)
- 2 years-experience as a CJIS operator

**OR** (Choose either ALL the above options **or** ALL the below options to be approved)

- LEN Instructor Development Course (and)
- Full Access Certification CJIS Operator (and)
- Full Access Certification + 1 year-experience as a CJIS Operator + Terminal Agency Coordinator Course or Intermediate CJIS 20 Hour Course

## **Terminal Agency Coordinator Class (TAC):**

### **Pre-requisites:**

- LEN Instructor Development Course (and)
- Full Access Certification (and)
- TAC Class (and)
- 2 years-experience as a TAC or equivalency



**Telecommunications: Leadership:**

**Pre-requisites:**

- LEN Instructor Development Course (and)
- Minimum 3 years' experience in a supervisory capacity (up to two years of supervisory experience can be substituted for each three-hour college course satisfactorily completed on relevant topics – supervision, management and leadership.
- Supervisory capacity is determined when the agency's Director (Agency in which the instructor worked as a dispatcher/supervisor) submits a letter stating the instructor is/has served in a leadership capacity for the agency or a combination of similar experience with multiple agencies. Multiple letters will be required if the minimum 3 years' experience was not with one agency.
- Minimum of 80 hours in-service training in KLEC recognized leadership courses for telecommunicators.
- A degree in the topic area from an accredited institution will suffice for the educational requirement

**Professional Development & Wellness:**

Area moved to a standalone area as of February 2021 under the new Health & Wellness Area.



## Traffic

### General Studies: General Traffic Topics

#### Pre-requisites:

- LEN Instructor Development Course (and)
- Minimum of one KLEC recognized 40-hour course in Traffic topic area
- Area moved to a standalone area as of February 2021 under the new Health & Wellness Area currently being created.

**OR** (Choose either ALL the above options **or** ALL the below options to be approved)

- LEN Instructor Development Course (and)
- CDP Law Enforcement Traffic Officer Certificate

### Specialty Areas: Special Topic Areas Requiring Additional Training

- Radar/Lidar
- Accident Reconstruction Basic/Advanced
- Collision Investigation

#### Pre-requisites

- LEN Instructor Development Course (and)
- Minimum of one KLEC recognized 40-hour course in Traffic topic area