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Marksmanship Qualification Reporting is now in LETRS. Agencies no longer need to send Form 68-3 to the Kentucky Law Enforcement Council. Agencies have a Marksmanship status on their dashboard. This system will require agencies to maintain their qualification records in accordance with applicable KRS and regulations, but it will allow for paperless reporting of those results to the Office of Kentucky Law Enforcement Council Support.

All agencies will begin each January 1st with their dashboard stating that they are **"not in compliance."** This is how LETRS documents the number of officers required to meet the statutory requirement and shows all officers **have not** been registered as having completed the course for that year. Once the agency has attested that all of their officers have met the firearms qualifications the dashboard will change to **"in compliance"** until the next January 1st when the dashboard will again show **"not in compliance."**

To meet the requirements, complete the following:

After qualification, register the peace officers completing the qualification for the Marksmanship Qualification class titled **"KRS 15.383 - Marksmanship Qualification for Certified Peace Officers - 2026 - 1701339 "** using the Register for Courses band in LETRS. Once registration is complete, graduation will occur automatically and the Marksmanship status on the dashboard will update if all certified officers are selected. The Kentucky Law Enforcement council will monitor qualification compliance using a report generated from this data.

Agencies **must** keep a record of marksmanship qualifications in agency files. Agencies also have access to a documents band under the Organization menu where they may upload marksmanship qualifications, if they choose.

The 2025 Marksmanship Qualification class will be open until 12/31/2025, and all 2025 qualifications **must** be recorded by that date.

If you have any questions related to this process, please contact KLECS@ky.gov.