

 <p style="text-align: center;">KENTUCKY PAROLE BOARD Policies and Procedures</p>	Policy Number	Total Pages
	Date Filed	Effective Date
References/Authority	Subject	
ACA Standards 2-1054 through 2-1059; KRS 196.070	<p style="text-align: center;">PAROLE BOARD MEMBER TRAINING AND DEVELOPMENT</p>	

I. POLICY and PROCEDURE:

- A. The Kentucky Parole Board Chairperson shall assure the Board members have access to training, both annual and specialized, to assure competency in carrying out the mission of the Board.
- B. The Parole Board Chairperson shall coordinate and schedule training opportunities for Board Members and staff respectively.
- C. The Chairperson or their designee shall coordinate with the Division of Training, Probation and Parole, and the Department of Adult Institutions or other agencies to provide annual training requirements by qualified staff.
- D. Training Requirements
 1. The training curriculum shall be developed, evaluated by the Chairperson or their designee and updated based on an annual assessment.
 2. A full time Parole Board member shall attend a forty (40) hour orientation prior to assuming his assigned duties.
 3. Parole Board Members shall receive a minimum of forty (40) hours of relevant training and education annually.
 4. Training modules shall be certified by the Chairperson.
 5. Appropriate on-line, electronic media, academic, in house training by any agency, organization or qualified sources determined by the Chairperson or designee to be relevant to the needs of the Board members shall be certified training.
 6. Parole Board Members shall be encouraged to join and attend professional organizations and meetings.
 7. Board Members shall be encouraged to seek and hold offices or committee membership in recognized professional organizations.

Policy Number	Effective Date	Page
KYPB 04-00	April 1, 2011	2

- a. Permission shall be given by the Chairperson before accepting an office or committee responsibility.