

ANNUAL ASSET FORFEITURE REPORTING



ODCP

OFFICE OF DRUG CONTROL POLICY

KRS 218A.440 requires all law enforcement agencies submit this report within 60 days after the close of the fiscal year.

How does my Agency access the Form for the Annual Asset Forfeiture Report?

Go to:

<https://odcp.ky.gov/Pages/Annual-Asset-Forfeiture.aspx>

Annual Asset Forfeiture

[KRS 218A.440](#) Requires that each agency seizing money or property shall at the close of each fiscal year file a statement with the Auditor of Public Accounts and the Secretary of the Justice and Public Safety Cabinet containing a detailed listing of all money and property seized in that fiscal year and the disposition thereof. The listing shall identify all property so seized.

Office of Drug Control Policy Annual Asset Forfeiture Submission

 [Asset Forfeiture Report 2018-2019.doc](#)

 [asset forfeiture 19-20.doc](#)

You can now submit your Annual Asset Forfeiture Report Online.

Use this link for word document if you will submit by mail, e-mail or fax

Use this link to complete & submit online

Where do I send if I'm going to submit by mail, e-mail or fax?

Mail: KY Office of Drug Control Policy
ATTN: Heather Wainscott
125 Holmes Street, Frankfort, KY 40601

Fax: 502-564-6104

E-mail: heather.wainscott@ky.gov

What should I include on my Asset Forfeiture Report?

Report the following:

Assets Seized & Assets Awarded, including:

- cash
- weapon
- vehicle
- real property
- only assets seized in State Drug Cases

What is the Difference Between Assets Seized & Assets Awarded?

- Assets Seized are those items confiscated during the case and/or at arrest
- Assets Awarded are those items that have been awarded to the agency through the adjudication process

How do I report guns seized by the Agency which were surrendered to Kentucky State Police?

- If using the online submission method you will enter the number of guns seized where indicated and then e-mail heather.waincott@ky.gov with the number of guns surrendered to KSP.
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- If using the Word Document method you will mark the number of Guns in the seized column of the form and make a note that they were given to KSP

What is Real Property?

Real Property includes: land, farms, homes, businesses, etc.

The Seize Column Amounts and the Award Column Amounts don't match – WHY?

Cases rarely will be finally adjudicated in the same reporting period as when the case began and the item(s) seized.

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- Seized Amounts should only be reported in the reporting period in which they were seized
 - Awarded Amounts should only be reported in the reporting period in which they were awarded by the court in the adjudication process

If my agency did not seize any property do I still need to submit a Report?



Transparency is KEY

Before submitting the Asset Forfeiture Report be sure to check the box on the form if nothing was seized or awarded during the reporting period!



This agency had no forfeitures during this reporting period.

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If you have questions contact:

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